

## Clarifications

### **Request for Proposals for Consultancy Services preparation of RFP for Business Process Automation. (T# 09 /18-19)**

Clarifications issued in response to queries received before/during the pre-bid meeting held on **December 10, 2018** are as under:

Point	Queries	Clarifications/Response.
1.	Scope of the project	<ul style="list-style-type: none"> <li>• The vendor hired for the project will carry out the following steps: <ul style="list-style-type: none"> <li>○ Review existing systems.</li> <li>○ Review any documentation already prepared by SECP, including business process documents for some of the business processes that are to be automated.</li> <li>○ Meetings with end users.</li> <li>○ Meetings with IT department.</li> </ul> </li> <li>• The outcome of the project will be an RFP for the implementation of the Business Process Automation project.</li> <li>• Out of scope of this project is business process documentation and business process reengineering.</li> </ul>
2.	If a company participates in the Consultancy Services for the RFP Document, can it participate in actual Business Process Reengineering and/or Automation Tenders?	<p>Hired consultant will not be eligible to participate in actual Business Process Reengineering and/or Automation Tender.</p> <p>Ref: Procurement of Consultancy Services Regulations, 2010, Clause 4 i.e. Criteria for eligibility of consultants The procuring agency shall not hire a consultant for an assignment in</p>

		<p>which there is possibility of conflict of interest. If a consultant has been engaged by the procuring agency to provide goods or works for a project, it shall be disqualified from providing consulting services for the same project. Similarly, a consultant should not be hired for any assignment which by its nature, may be in conflict with another assignment of that consultant.</p>
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