



## Securities and Exchange Commission of Pakistan

63-NIC Building, Blue Area, Islamabad

(Administration Department)

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**Subject: Procurement of Multi-Function Photo Copier with Copy/print speed of 45 CPM or above**

The Commission intends to purchase a Multi-Function photocopier (Copy/Print/Fax/Scan) Size A3, dual side color scanning with minimum 250 sheet automatic document feeder (ADF), copy speed of 45 CPM or above, automatic duplex printing with Gigabit network connectivity, 1000 sheet paper standard input capacity, bundled with scanning software utility.

### **Terms and Conditions**

- **Interested Supplier must be** registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Delivery** time within two weeks after receiving of P.O.
- **Validity** Minimum 30 Days from quoted date.
- **Quotation Submission date** as per last date mentioned on website
- **Quantity** (01) may increase.
- **Warranty Period:** must be mentioned on the quote
- **Dealer:** interested supplier are required to provide latest letter of authorization from the manufacturer of the brand that the supplier is their sole distributor /dealer/agent.
- **Evaluation:** Quotation(s) found as per requirement and meeting minimum requirement shall be considered for financial evaluation. Quotation(s) found lowest amongst all in the financial evaluation shall be selected.

Note: The Commission reserves the right to accept or reject any or all quotations received.

**If you are interested, please submit sealed quotation for the above item to the undersigned SECP, 63-NIC Building, Jinnah Avenue, Blue Area, Islamabad within the specified period.**

Best regards.

M. Ubaidullah Khalid  
Deputy Director (Admin)