



Securities and Exchange Commission of Pakistan  
4th floor, State Life Building No.2,  
Wallace Road Off I.I. Chundrigar Road  
(Support Services Division)  
(Administration Department)

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**Subject: Supply and Delivery of Mineral Drinking Water at SRO, KHI**

The Commission requires Drinking Water Services from reputable firms as per specifications given below:

- **Interested Vendors / Firms** must be registered with sales tax department and having national tax number (NTN).
- **Price** must be inclusive of all taxes applicable by Govt. of Pakistan.
- **Rates** of each item must be quoted separately.
- **Proven Track** Should produce documented evidence of providing mineral water for last 03 years.
- Should be providing services similar to those specified herein continuously for a period of not less than two (03) years to organizations of comparable stature and size.
- **Firms must** be PSQCA and have a nationwide distribution network, fully equipped with modern facilities.
- Firms must also provide and install water dispensers complementary in the Units/Departments. ( Min. Qty 04 )
- Firms should ensure timely and regular supply of mineral water on daily basis at SRO Office , KHI premises except official/occasion holidays.
- Firms should be ready for the test of any sealed bottle as and when deemed necessary by the Commission.
- Representatives of the firms may visit the SRO, Office, KHI to acquaint with the premises and the places required to install water dispensers and to assess the utilization of the mineral water before quoting the rates.
- **Service Initiation:** within one week of receiving of Purchase Order (P.O) or signing of agreement.
- **Validity Minimum** 30 Days from quoted date.
- **Quantity** mentioned above might increases.

If you are interested, you may visit site and submit quotation for the above item to the undersigned, SECP, 4<sup>th</sup> floor, State Life Building No.2, Wallace Road Off I.I. Chundrigar Road, Karachi within the specified period.

An early and quick response will be highly appreciated.

With best regards,

Deputy Director (Admin)