



SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T# 16/18-19

Invitation to Bid

The Securities and Exchange Commission of Pakistan invites sealed bids from the suppliers registered with Federal Board of Revenue/Respective Revenue Boards for Income Tax and Sales Tax and who are on Active Taxpayers List (Income and Sales tax) of the Federal Board of Revenue/Relevant Tax Authority for

S#	Requirement (s)	Tender Reference Number
1	Supply and Installation of CCTV Cameras, Access Control System and Razor Wire	T# 16 /18-19

Interested bidder may get bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, Terms of reference, evaluation criteria, clarification/rejection of bids etc. against above requirement from the undersigned and can also be downloaded from <https://www.secp.gov.pk/procurement/>

The bids prepared in accordance with the instructions in the bidding documents, must reach undersigned on or before **June 03, 2019** by 1100 Hrs and will be opened on the same day at 1130Hrs.

In case of any query, Admin Department may be contacted on Telephone No. 051-9207091-4 (Ext-437) or by sending an email at ubaidullah.khalid@secp.gov.pk during office hours (Monday to Friday excluding Public Holidays)

Deputy Director (Admin)

Terms and Conditions for Bids and Bidders

1. **Tender Identification Number: TENDER # 16 /18-19**

2. **The Procurement Agency is:**

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad.

3. The Securities and Exchange Commission of Pakistan invites sealed bids from Suppliers registered with Federal Board of Revenue/Respective Revenue Boards for Income Tax and Sales Tax and who are on Active Taxpayers List (Income and Sales tax) of the Federal Board of Revenue/Relevant Tax Authority for:

**Supply and Installation of CCTV Cameras,
Access Control System and Razor Wire.**

through

SINGLE STAGE TWO ENVELOPE METHOD.

4. **The Procurement Agency is:**

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad.

5. Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial bid and the technical bid. The envelopes shall be clearly marked as “FINANCIAL BID” and “TECHNICAL BID” in bold and legible letters.
6. Initially, only the envelope marked “TECHNICAL BID” shall be opened publically. The envelope marked as “FINANCIAL BID” shall be retained.
7. After the evaluation and approval of the technical bid, financial bids of the technically accepted bids only will be opened at a time, date and venue announced and communicated to the bidders in advance. Financial bids of technically unsuccessful bidders will be returned.
8. Relevant details plus terms and conditions of the invitation may be obtained from the undersigned personally or by visiting the SECP website:
<https://www.secp.gov.pk/procurement/>
9. The bid validity period shall be 150 days.
10. In order to obtain full understanding of the TORs, interested bidders may visit site for exact measurement, specifications/requirement and understanding of actual work required.
11. SECP reserves the right to reject all bids and cancel this invitation at any stage of the

bidding process.

12. The amount of the bid and bid security shall be in Pak rupees.
13. The bids should be accompanied by bid security (refundable) for an amount equal to **5%** of the total quoted price (inclusive GST, if applicable) in shape of either pay order, demand draft valid for not less than 6 months in favor of **Securities and Exchange Commission of Pakistan**.
14. Bids not accompanied by bid security or with less amount of bid security will not be entertained.
- 15. The bid security shall be submitted in a third separate sealed envelope.**
16. The bid security of successful bidder will be retained and that of other bidders will be returned after award of contract.
17. In case any bidder submits more than one option against this invitation then bid security shall be submitted against highest quoted option.
18. If the bid is withdrawn after opening of bids and before the expiry of its validity or the supply/services are not made/provided within due date, the bid security will be forfeited in favor of the SECP, Islamabad.
19. It is of utmost importance that bids should be submitted very carefully and the instructions set forth above, scrupulously complied with, failing which the offer will be ignored.
20. The language of the bid is English and alternative bids shall not be considered.
21. Amendments or alterations/cutting etc., in the bids must be attested in full by the person who has signed the bids.
22. The prices quoted shall correspond to 100% of the requirements specified. The prices quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and may disqualify the original offer.
23. The rates must be quoted strictly in accordance with our documents and Annex(s).
24. Discounts (if any) offered by the bidder shall be part of the bid.
25. Detail of applicable taxes and whether taxes included or not in the quoted price and breakup of quoted price shall be clearly mentioned.
26. In case applicable taxes have neither been included in the quoted price nor mentioned whether quoted amount is inclusive or exclusive of such taxes, then quoted amount will be considered inclusive of all taxes and selected service provider will have to provide the required services/equipment, if selected and declared as lowest evaluated bidder. In case selected bidder is not willing to supply on quoted amount then bid security submitted with the bid will be forfeited in favor of the Commission.
27. All software based items contains installation and configuration and end user orientation which is responsibility of the supplier (if support is not provided by the Principal).

28. The equipment/software/renewals supplied must be duty paid in respect of all applied duties and taxes. (if applicable).
29. The end user license, end user warranties and end user support services will be in the name of SECP for all equipment and software loaded on the equipment/services delivered.(if applicable).
30. A copy of valid authorized agency/partnership/dealership/distributorship certificate from their principals is to be submitted with the bid in case of any such claim.
31. Bidder must have regular place of business, telephone numbers and email address and must provide proof of their existence in the particular business.
32. Bidder must submit an undertaking with the bid that the bidder is not blacklisted by any organization.
33. Only registered suppliers who are on Active Taxpayers List (ATL) of FBR are eligible to supply goods/services to the Commission.
34. Tax shall be deducted/withheld as per applicable sales tax and income tax law.
35. If any supplier is not in ATL then his payment shall be stopped till he files his mandatory returns and appears on ATL of FBR.
36. Items included in Compulsory Certification Scheme of PSQCA shall be duly certified by an accredited laboratory and fulfill necessary conditions of PSQCA, as applicable.
37. The bids received after the due date and time will not be entertained.
38. SECP shall disqualify any bidder if it finds at any time that the information submitted by the bidder is false and materially inaccurate.
39. Bidders do not have the option of submitting their bids electronically.
40. Telegraphic and conditional bids will not be accepted.
41. Unsealed bid/bid security will not be entertained /received and all such bids shall be rejected.
42. Liquidated Damages (LDs): as liquidated damages, a sum equivalent to 0.5 percent of the delivery price of the delayed goods for each week of delay until actual delivery, up to a maximum deduction of 10 percent of the delayed goods Purchase Order price.
43. The quantities required may increase/decrease according to SECP requirement.
44. Vendor will ensure to keep the system online through cloud solution on notebook/mobile. Internet connection will be provided by the Client.
45. Sealed bids may be dropped in the tender drop box placed at Ground Floor of the NIC Building, 63 Jinnah Avenue, Islamabad.

46. Place of bid destination is: **Securities and Exchange Commission of Pakistan,**
1. **3rd Floor** NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.

Payment Terms shall be as under:

- i. No Advance Payment shall be made
- ii. Payment shall be made after complete delivery, installation, testing and commissioning etc.
- iii. 5% of total amount will be withheld for six months from the date of delivery challan/installation as retention money.

47. The envelopes shall bear the following additional identification marks:

Bid for: Supply and Installation of CCTV cameras, Access Control System and Razor wire at Commission office at I-9 Markaz Islamabad.
Firm Name: XYZ Firm
Attention: Deputy Director, Admin, 4th Floor
NICL Building, 63 Jinnah Avenue
Blue Area, Islamabad

The deadline for the submission of bids is:

Date: June 03, 2019
Time: 1100 Hrs.

The bid opening shall take place at:

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63-Jinnah Avenue, Blue Area,

Date: June 03, 2019
Time: 1130 Hrs

1. A statement “(Do Not Open Before **1130Hrs on June 03, 2019**)” shall be clearly mentioned on the top of the sealed bid.

Note:

- The attachment details are as under:

1	Terms of Reference for IP Based Security Surveillance System and evaluation criteria	Annex “A”
2	Terms of Reference for Access Control System	Annex “B”
3	Terms of Reference for Razor Wire	Annex “C”

- Bidder may quote against any single requirement mentioned above.
- If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.

Terms of Reference for CCTV Cameras

The Commission intends to purchase **IP Based Security Surveillance System** with following specifications:

Sr#	Item	quantity	Items Description & Required Specifications by SECP		Specification of items (Filled by the bidder)
1	NVR	1	Processor	Intel Dual-Core Processor	
			Operating System	Embedded Linux	
			Recording Compression	H.265/H.264	
			RAID Support	0/1/5/10	
			Recording Resolution	Up to 12Mega Pixel	
			Record rate	384Mbps	
			Record Mode	Manual, Schedule, Stop	
			Video Detection	Motion Detection, MD Zones	
			Display Interface	2 HDMI, 1 VGA	
			Display Resolution	UP to 3840x2160	
			Display Split	1/4/8/9/16/25/36	
			Internal Storage HDD	8 SATA III ports, up to 8TB Capacity for each HDD	
			External Storage HDD	1 eSATA port	
			USB Interface	4 Ports	
			Ethernet Ports	2 RJ-45 ports (10/100/1000Mbps)	
			Network Function	HTTP, TCP/IP, IPv4, DHCP,DNS, IP Camera Search,P2P	
			Maximum Users access	128	
			Input Camera	32	
			Two-Way Talk	1 Channel Input, 1 Channel Output, RCA	
			Sync Play back	1/4/8/16	
			Search Mode	Time/Date, Alarm, Motion Detection, exact search	
			Backup Mode	USB Device/Network/eSATA Device	
			Power Supply	AC 240V, 50/60 Hz	
			Support Automatic Network Replenishment Technology	Yes	
2	HDD	4	Hard Disk	SATA Hard Minimum 4 TB	

			Scanning System	Progressive	
			Effective Pixels	1920x1080 P	
			RAM/ROM	256M/128M	
			PTZ Mode	5 Pattn, 8 Tour, Auto Pan ,Auto Scan	
			IR Distance	30m	
			S/N Ratio	50dB	
			IR LEDs	4	
			IR On/Off Control	Auto/Manual	
			Optical Zoom	4x	
			Focal Length	2.7mm~11mm	
			Video Compression	H.264+/H.264/MJPEG	
			Pan/Tilt Range	Pan: 0° ~ 360° limited; Tilt: 0° ~ 90°	
			Streaming Capability	Unicast / Multicast	
			Resolution	1080P(1920×1080)/720P(1280×720)	
			Bit Rate Control	CBR/VBR	
			Backlight Compensation	BLC / HLC / WDR (120dB)	
	PTZ Camera	2	White Balance	Auto, ATW, Indoor, Outdoor, Manual	
			Gain Control	Auto / Manual	
			Motion Detection	Support	
			Region of Interest	Support	
			Digital Zoom	16X	
			Privacy Masking	Up to 24 areas	
			Ethernet	RJ-45 (10/100 Base-T)	
			Protocol	IPv4/IPv6, HTTP, HTTPS, SSL, TCP/IP, UDP, UPnP, ICMP, IGMP, SNMP, RTSP, RTP, SMTP, NTP, DHCP,	
			Interoperability	ONVIF Profile S&G, API	
			Streaming Method	Unicast / Multicast	
			Maximum Users access	20	
			Edge Storage	NAS (Network Attached Storage),Local PC for instant recording, Micro SD card 128GB	
			Online on smart phone	IOS, Android	
			Power Supply	DC 12V/1.5A	
			Advanced Intelligent Functins	Face Detection	

3	Out Door Camera	4	Scanning System	Progressive	
			Effective Pixels	2688x1520	
			RAM/ROM	256MB/16MB	
			Image Sensor	1/3" 4 Megapixel progressive CMOS	
			IR Distance	30m	
			S/N Ratio	more than 50db	
			IR LEDs	1	
			IR On/Off Control	Auto / Manual	
			Lens Type	Fixed	
			Focal Length	2.8mm (3.6 mm Optional)	
			Video Compression	H.265/H.264H/MJPEG(Sub Stream)	
			Smart Codec	Support H.265+/H.264+	
			Streaming Capability	2 Streams	
			Resolution	4M(2560x1440)/3M(2304x1296)/1080P(1920x1080)/720P(1280x720)/VGA(640x480)/D1(704x576/704x480)/CIF(352x288/352x240)	
			Bit Rate Control	CBR/VBR	
			BLC Mode	BLC / HLC / DWDR	
			White Balance	Auto/Natural/Street Lamp/Outdoor/Manual	
			Gain Control	Auto / Manual	
			Motion Detection	Off / On (4 Zone, Rectangle)	
			Region of Interest	Off / on (4 Zone)	
			Digital Zoom	16X	
			Privacy Masking	Off / On (4 Area, Rectangle)	
			Ethernet	RJ-45 (10/100 Base-T)	
			Protocol	HTTP;HTTPS;TCP;ARP;RTSP;RTP;RTCP;UDP;SMTP, PPPoE	
			Interoperability	ONVIF Profile S&G, API	
			Streaming Method	Unicast / Multicast	
			Maximum Users access	10 users / 20 users	
			Edge Storage	NAS(Network Attached Storage) Local PC for instant recording	
			Online on smart phone	Yes	
			Power Supply	DC12V	

			PoE	PoE (802.3af)	
4	Indoor Camera	16	Scanning System	Progressive	
			Effective Pixels	2688x1520	
			RAM/ROM	256MB/32MB	
			Image Sensor	1/3" 4 Megapixel progressive CMOS	
			IR Distance	50m	
			S/N Ratio	more than 50db	
			IR LEDs	1	
			IR On/Off Control	Auto / Manual	
			Lens Type	Fixed	
			Focal Length	2.8mm (3.6 mm Optional)	
			Video Compression	H.265+/H.265/H.264+/H.264	
			Fram Rate	Main Stream: 4M(1~25/30fps) Sub Stream: D1(1~25/30fps) Third Stream: 720P(1~25/10fps)	
			Streaming Capability	3 Streams	
			Resolution	4M(2688x1520)/3M(2304x1296)/ 1080P(1920x1080)/1.3M(1280x960)/ 720P(1280x720)/D1(704x576/704x480)/	
			Bit Rate Control	CBR/VBR	
			BLC Mode	BLC / HLC / WDR(120dB)	
			White Balance	Auto/Natural/Street Lamp/Outdoor/Manual	
			Gain Control	Auto / Manual	
			Motion Detection	Off / On (4 Zone, Rectangle)	
			Region of Interest	Off / on (4 Zone)	
			Digital Zoom	16X	
			Privacy Masking	Off / On (4 Area, Rectangle)	
			Ethernet	RJ-45 (10/100 Base-T)	
			Protocol	HTTP;HTTPS;TCP;ARP;RTSP;RTP;RTCP;UDP;SMTP, PPPoE	
			Interoperability	ONVIF Profile S&G, API	
			Streaming Method	Unicast / Multicast	
			Maximum Users access	10 users / 20 users	
			Edge Storage	NAS, Local PC For Instant recording, Micro SC Card 128GB	

			Intellegent Video Managemet System	Tripwire, Intrusion, Object Abandoned	
			Advanced Intellegent Functions	Face Detection	
			Audio Interface	Built-in Mic	
			Power Supply	DC12V	
			PoE	PoE (802.3af)	
5	Switch	1	Network Port	8	
			Port Speed	Gigabit	
			Switching Capacity	16Gbps	
			Throughput	11.9Mpps	
			Mac Address	Max 4K	
6	Rack	1	Dimension	9U (with 4 trays)	
7	POE Switch	4	PoE Port	8	
			Port Speed	10/100	
			Uplink Port Ethernet	2	
			Power Budget	90W	
			Mac Table Size	16K	
8	Rack	3	Dimension	2U	
9	Network Cable with duct	2150ft	Network Cable	Cat-6, 23AWG	
10	power Cable	rft	Power Cable	3x29	
11	LED	1	Dimension	40"	
			Resolution	1080P	

Bidders can quote any equivalent equipment/product of any brand in response to the above requirement.

Terms of Reference for Access Control System

Sr#	Item	quantity	Items Description & Required Specifications by SECP		Specification of items (Filled by the bidder)
1	Access control	6	Display	2.8-inch TFT Color Display	
			Face capacity	600 (Standard)	
			Finger Print	3000	
			ID Card capacity	10,000 (Optional)	
			Logs capacity	100,000	
			Communication	TCP/IP, USB-Host	
			Standard Functions	Automatic Status Switch, Self Service Query, Work Code, T9 Input, 9 Digit User ID, DST, Scheduled-bell, SMS, RS232 Printer	
			Optional Functions	ID Card, Mifare card AC Module 2: Exit Button, Door Lock, Alarm, 12V OUT, Aux In, Door Sensor	
			Power Supply	12V 1.5A	
			Operating Temperature	0 – 45 °C	
			Operating Humidity	20% – 80%	
			Dimensions	179.95 x 134.94 x 38.5 mm	
			Package Weight	179.95 x 134.94 x 38.5 mm	
2	Door Lock	1	Gate	Iron Door, Single Door	
3	Door Lock	2	Gate	Aluminum Door, Single Door	

Bidders can quote any equivalent equipment/product higher of any brand in response to the above requirement.

Evaluation Criteria for IP Based Security Surveillance System and Control Access System:

Firms will be evaluated on following criteria:

Technical	: 60%
Financial	: 40%
Total	: 100%

Technical Score (T) = Marks Obtained in Technical Evaluation out of 60

Financial Evaluation

- *Formula for determining the Financial Score is as under:*

Financial Score (F) = ((Lowest quoted price / Firm's price under evaluation) x 40

Final Scoring

The Formula for determining the Final Score is as under:

Total Score = Technical Score (T) + Financial Score (F)

Bid securing maximum total score will be selected.

Sr. No	Technical Criteria	Marks (60)
1	Product Specifications/Features as per requirement	15
2	Parts Warranty 1 year = 10 marks 2 years or more= 15 marks	15
3	After sale & Service support 1 year = 10 marks 2 years or more= 15 marks	15
4	Clientage Profile	5

	01 mark for each reputed client from Govt. or private sector	
5	Geographical outreachHave office in Islamabad.	5
6	Firm's Experience: 03 years and above = 5 marks 1 year to 2 year = 3 marks	5

Terms of Reference for Supply and Installation of Razor wire

Sr. No	Description	Qty	Unit Cost (including all applicable Taxes)	Total Cost (including all applicable Taxes)
1	Supply and Installation of Razor Wire Dia 18" (Running Ft) Galvanized Razor Wire 18" Dia with iron angle((1"x1") width, thickness 10 gauge) frame with 2 support of iron angle same specs and support with wall after 10ft.	500 RFT		
	Total			

Evaluation of Razor Wire will be made on financial basis.