

CORRIGENDUM

SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

Reference to SECP Invitation to Bid (**Tender No. 29/18-19**) published on PPRA website (**PPRA Reference No. TS390642E**) on May 16, 2019 for Supply and Installation of Portable Heavy Duty Iron Racks at Islamabad. It is informed that the last date for submission of bids has been changed from **June 04, 2019** to **June 10, 2019**.

The bids prepared in accordance with the instructions in the bidding documents, must reach undersigned on or before **June 10, 2019 by 1500 Hrs and will be opened on the same day at 1530 Hrs.**

Deputy Director (Admin)
Tel: 051-9207091-4 Ext 437

Initial Advertisement



SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T# 29/18-19

Invitation to Bid

The Securities and Exchange Commission of Pakistan invites sealed bids from contractor/suppliers (s) registered with Federal Board of Revenue/Respective Revenue Boards for Income Tax and Sales Tax and who are on Active Taxpayers List (Income and Sales tax) of the Federal Board of Revenue/Relevant Tax Authority for

Supply and Installation of Portable Heavy Duty Iron Racks at Islamabad.

Interested bidder/Contractor may get bidding documents containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, Terms of reference, evaluation criteria, clarification/rejection of bids etc. against above requirement from the undersigned and can also be downloaded from <https://www.secp.gov.pk/procurement/>

The bids prepared in accordance with the instructions in the bidding documents, must reach undersigned on or before June 10, 2019 by 1500 Hrs, will be opened on the same day at 1530 Hrs.

In case of any query, Admin Department may be contacted on Telephone No. 051-9207091-4 (Ext-437) or by sending an email at ubaidullah.khalid@secp.gov.pk during office hours (Monday to Friday excluding Public Holidays)

Deputy Director (Admin)

Terms and Conditions for Bids and Bidders

1. **Tender Identification Number: TENDER # 29/18-19**

2. **The Procurement Agency is:**

Securities and Exchange Commission of Pakistan
4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area,
Islamabad.

3. The Securities and Exchange Commission of Pakistan invites sealed bids from suppliers/contractor (s) registered with Federal Board of Revenue/Respective Revenue Boards for Income Tax and Sales Tax and who are on Active Taxpayers List (Income and Sales tax) of the Federal Board of Revenue/Relevant Tax Authority for

Supply and Installation of Portable Heavy Duty Iron Racks for SECP office at Islamabad.

through

SINGLE STAGE ONE ENVELOP METHOD

4. Only registered suppliers who are on Active Taxpayers List (Income and Sales Tax) of FBR/Relevant Tax Authority are eligible to supply goods/services to the Commission.
5. If any supplier is not in ATL during the payment then his payment shall be stopped till he files his mandatory returns and appears on ATL of FBR.
6. Tax shall be deducted/withheld as per applicable sales tax and income tax law.
7. Relevant details plus terms and conditions of the invitation may be obtained from the undersigned personally or by visiting the SECP website:
<https://www.secp.gov.pk/procurement/>
8. The bid validity period shall be 150 days.
9. The amount of the bid and bid security shall be in Pak rupees.
10. The bids should be accompanied by bid security (refundable) for an amount equal to **5%** of the total quoted price (inclusive GST, if applicable) in shape of either pay order, demand draft valid for not less than 6 months in favor of **Securities and Exchange Commission of Pakistan**.
11. **Bids not accompanied by the bid security or with less amount of bid security shall be rejected.**
12. The bid security of successful bidder will be retained and that of other bidders will be returned after award of contract.
13. During the retention period, money can be utilized by Commission. Moreover no interest / markup will be provided on this amount by Commission to bidder at the time of refund/release of bid security.
14. If the bid is withdrawn before the expiry of its validity or the supply/services are not made/provided within due date, the bid security will be forfeited in favor of the SECP, Islamabad.

15. It is of utmost importance that bids should be submitted very carefully and the instructions set forth above, scrupulously complied with, failing which the offer will be ignored.
16. The language of the bid is English and alternative bids shall not be considered.
17. Amendments or alterations/cutting etc., in the bids must be attested in full by the person who has signed the bids.
18. The prices quoted shall correspond to 100% of the requirements specified. The prices quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and may disqualify the original offer.
19. The rates must be quoted strictly in accordance with our documents and Annex(s).
20. Discounts (if any) offered by the bidder shall be part of the bid and for taxation purposes will be treated in accordance with the applicable laws.
21. Detail of applicable taxes and whether taxes included or not in the quoted price and breakup of the quoted price shall be clearly mentioned.
22. In case applicable taxes have neither been included in the quoted price nor mentioned whether quoted amount is inclusive or exclusive of such taxes, then quoted amount will be considered inclusive of all taxes and selected service provider will have to provide the required services/equipment, if selected and declared as best evaluated bidder. In case selected bidder is not willing to supply on quoted amount then bid security submitted with the bid will be forfeited in favor of the Commission.
23. Bids shall be evaluated as per evaluation criteria if prescribed in the bidding documents.
24. Bidder must have regular place of business, telephone numbers and email address and must provide proof of their existence in the particular business.
25. Bidder must submit an undertaking with the bid that the bidder is not blacklisted by any organization.
26. Items included in Compulsory Certification Scheme of PSQCA shall be duly certified by an accredited laboratory and fulfill necessary conditions of PSQCA, as applicable.
27. SECP reserves the right to cancel this invitation and reject all bids at any stage of the bidding process.
28. A copy of valid authorized agency/partnership/dealership/distributorship certificate from their principals is to be submitted with the bid in case of any such claim. (if applicable)
29. The bidders do not have the option of submitting their bids electronically. Telegraphic and conditional bids will not be accepted.
30. Unsealed bids will not be entertained.

31. SECP shall disqualify any bidder if it finds at any stage/time that the information submitted by the bidder is false and materially inaccurate.
32. **Sealed bids may be dropped in the tender drop box placed at Ground Floor of the NIC Building, 63 Jinnah Avenue, Islamabad.**
33. Clarification if any on the technical requirement may be obtained by sending an email at ubaidullah.khalid@secp.gov.pk
34. The bids received after the due date and time will not be entertained.
35. Successful bidders shall be bound to provide the required services within the delivery period. In case of late delivery, late delivery (LD) charges equivalent to 1% (of the PO/contract Value) per week shall be imposed and deducted from the payment. However, imposed penalty shall not exceed 10% of the PO/contract value.
36. The place of bid destination is:

**Securities and Exchange Commission of Pakistan,
NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad**

37. The envelopes shall bear the following additional identification marks:

Bid for:	<u>Supply and Installation of Portable Heavy Duty Iron Racks for SECP office at Islamabad.</u>
Bidder Name:	XYZ
Attention:	M. Ubaidullah Khalid Deputy Director (Admin), 4th Floor, NICL Building, 63 Jinnah Avenue, Blue Area, Islamabad.

38. The deadline for the submission of bids is:

Date: June 10, 2019
Time: 1500Hrs

39. The bid opening shall take place at:

Securities and Exchange Commission of Pakistan
NICL; Building, 63 Jinnah Avenue, Blue Area,
Islamabad
Date: June 10, 2019
Time: 1530Hrs

A statement “Not to be opened before 1530 Hrs on June 10, 2019 shall be clearly mentioned on the top of the sealed bid.

Note:

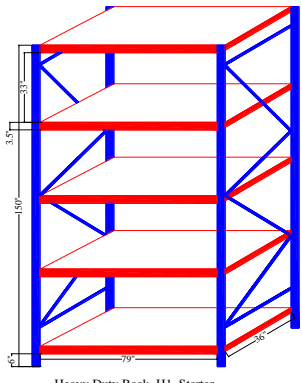
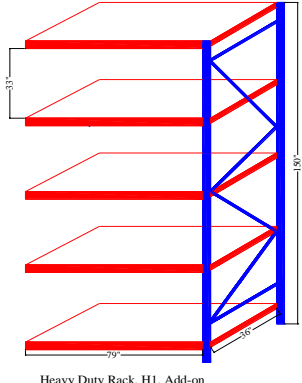
- The attachment details are as under

1. Detail of required items

Annex “A”

- If the above terms and conditions are acceptable then bids must be submitted well in time and according to the requirements.

Supply and Installation of Portable Heavy Duty Iron Racks at Islamabad.

Sr. #	Required Specifications	Qty	Unit cost with GST	Total Cost with GST
1	Heavy Duty Rack, H1 Starter (wide Inside 6'-7", depth 36"-0" & height 150", Steps 05).	14		
2	Heavy Duty Rack, H1 Add-on (wide Inside 6'-7", depth 36"-0" & height 150", Steps 05).	70		
2 (a)	<p>Technical Specification:</p> <p>Beam (6'-7" wide, 3.5" Height, HR-SF400-14SWG, Thickness, Finishing Powder Coated, Color Orange).</p> <p>Upright (3.5" wide, 150" Height, HR-SF400-14SWG, Thickness, Finishing Powder Coated, Color Blue).</p> <p>Cross Support (1"x1" Pipe, 20SWG, Thickness, Finishing Powder Coated, Color Blue)</p> <p>Shelves (34" depth x12" wide" x 1" Height, CR-09-19SWG Thickness, Finishing Powder Coated, Color Gray Texture).</p> <p>Foot (4"x4", HR-SF400-14SWG, Thickness, Finishing Powder Coated, Color Blue).</p> <p>Bolt (8mm Galvanized) Including Galvanized Iron coated nuts, bolts, rivets, jointing arrangements etc.</p> <p>Complete in all respect, as per drawing, specifications & direction of the client.</p> <p>Load Capacity: Load Capacity of Each Step of Rack Must be 1000 KG.</p> <div style="display: flex; justify-content: space-around; align-items: flex-end;">   </div> <p>Note:</p> <p>1- In case of any minor change in rack's size at site, cost shall be adjusted proportionally with reference to unit rate.</p>			

3	Labor Work: Re-location of 40-50 Iron racks (size: 8' x 6') from existing place to other place within same area. loading/unloading 5,900 boxes (approx.) from existing racks and re-location of same boxes to new racks after installation as per direction of the client. Complete labor work required in all respect.	Lump Sum		
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Note: Bidders are required to quote against all three requirements i.e. Sr.1, 2 and 3. Incomplete bid shall be rejected.

- The Commission may constitute a Committee to visit the manufacturing unit of the vendor for the verification of information/evidence provided in the bid (If required). Please mention complete address of the manufacturer unit to visit the client.
- Delivery timelines will be 03-04 weeks after issuance of PO.
- 5% amount of total project value will be withheld for six months as 'Retention Period' from date of delivery of racks.
- After issuance of work order, the bidder shall provide rack sample for approval.
- Quantities may be increased/decreased as per requirements and cost per unit basis will be adjusted accordingly.
- The Commission shall have the right to inspect and/or to test the Goods to confirm their conformity according to the TORs/specifications.

Evaluation Criteria:

Technical Evaluation Criteria is given below,

Sr. No	Attributes	Allocated Marks	Ref. Page No.
1	Relevant Experience: Number of years since establishment More than 10 Years = 25 marks 6 years to 09 years = 15 marks 3 years to 5 years = 10 marks Less than 03 years= 05 marks	25	
2	Execution of similar projects valuing more than 3 Million (5marks per reference and full marks for 5 plus references).	25	
3	Clientage Profile: Worked with reputed clients from Govt. or private sector. (5 marks per reference and full marks for 5 plus references).	25	
5	Human Resources Strength: Qualified/Supervisors/Skilled Workforce 15 or above = 25 marks 10 to 14: 15 marks Less than 10= 02 marks	25	

Please attach the documentary evidence, as it is necessary for the rating. Bid should be numbered and bidders are required to give the relevant reference page where required information is provided.

PAYMENT:

100% payment will be made by the Commission to the Successful Bidder after delivery and complete installation of goods and on receipt of the following documents:

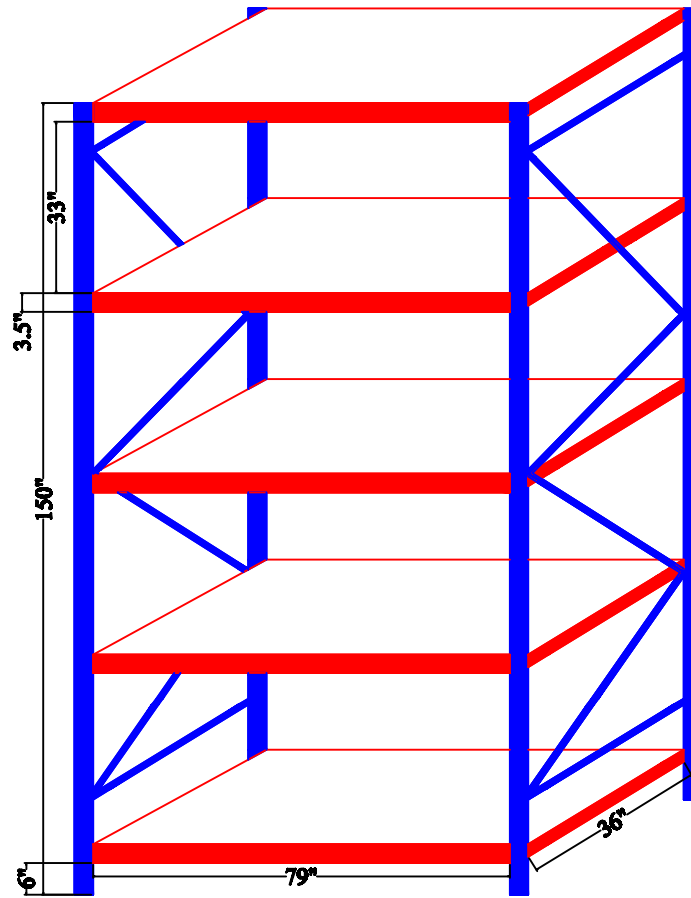
- i. Bill
- ii. Delivery Challan
- iii. General Sales Tax Invoice
- iv. Inspection by the Client/Completion report
- v. Upon fulfillment of other obligations required by the client.

WARRANTY:

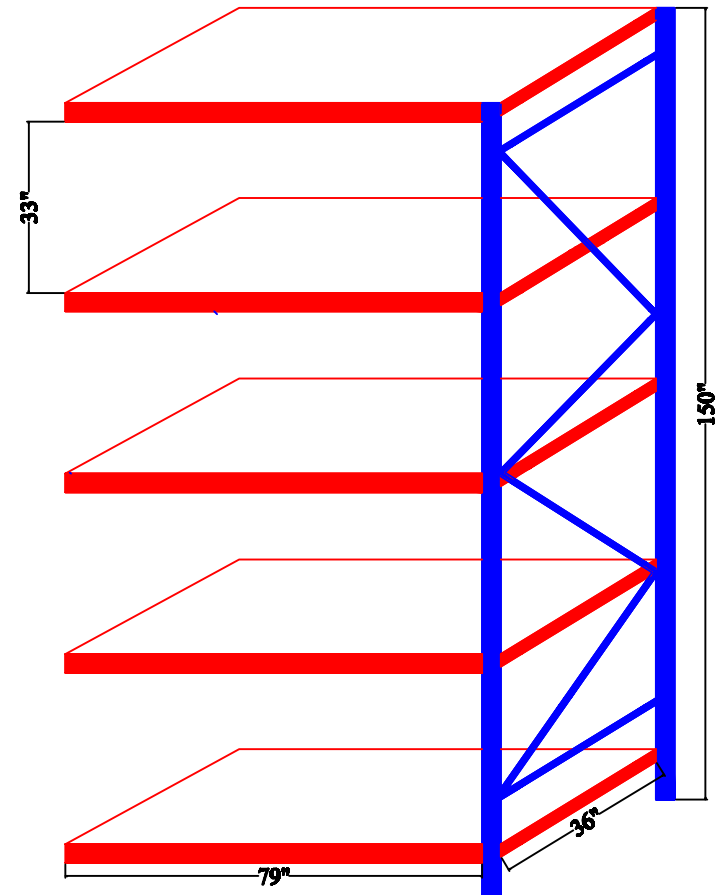
The Supplier shall confirm that the goods supplied under this contract are new and unused. The Supplier shall further warrant that all goods supplied under this contract shall have no defect arising from design materials or workmanship or from any act or omission of the supplier that may arise under the normal use of the supplied goods in the conditions prevailing in this office. In case of any defect, it shall be notify the supplier in writing of any claim arising under the warranty. Upon receipt of such notice, the supplier shall repair or replace the defective goods or parts within 15 days, inclusive of, where applicable, the cost of inland delivery of the repaired or replaced goods or parts from the port of entry to the final destination and their installation.

Financial Evaluation Criteria:

- Bid(s) found in compliance with the terms and conditions mentioned above and securing minimum 60% marks i.e. 60 Marks or more, out of 100 Marks shall ONLY be considered for financial evaluation.
- Bid(s) found in compliance with the terms and conditions mentioned above and securing minimum 60% marks i.e. 60 Marks or more, out of 100 Marks shall be considered at par/equivalent.
- Bid(s) found in compliance with the terms and conditions mentioned above and securing minimum 60% marks i.e. 60 Marks or more, out of 100 Marks and quoting lowest rates (i.e. Grand Total) shall be selected.



Heavy Duty Rack, Starter H1



Heavy Duty Rack, Add-on H1

