



Securities and Exchange Commission of Pakistan  
State Life building 4<sup>th</sup> Floor Wallace Road-Karachi  
Support Service Division  
(Administration Department)  
Tel: 92-21-99213423-4, Fax: 92-21-99211379,

**Subject: RFQ- Annual Maintenance of Split type Air conditioners.**

The Commission requires quotations from the financially sound firms/Dealers/Suppliers registered with income and sales tax departments, for “Annual Maintenance of around 80 Split type Air conditioners of different tonnage”, as per scope of work mentioned on Annexure “A”. and items and condition given below:

1. **Scope of Work:** includes but not limited to, repair and maintenance of around 80 split type air conditioners installed in SECP Karachi office to the entire satisfaction of the commission. Replacement parts, service provided will be charged as per actual quoted rates of the successful bidder (Annexure “A” )
2. **Price:** must be inclusive of all taxes applicable by Govt. of Pakistan.
3. **Bid Submission** Time is as given on SECP Website.
4. **Legal Agreement:** Successful bidder will have to sign a legal agreement for the required services with the Commission for one year, and maybe extended for another one year
5. **Interested Vendors / Firms** must be registered with sales tax department and having national tax number (NTN) and on Active Tax Payer List.
6. **NTN & GST:** numbers should be mentioned on the quote.
7. **Validity:** The charges quoted must remain valid for minimum 180 days.
8. **Details of ACs :** Make, tonnage, quantity etc. can be obtained by visiting the SECP CRO Karachi office on weekdays Mon-Fri ( 10 am to 4pm)

**Note:** In case of any query you may visit the site / location or contact undersigned.  
The Commission reserves the right to accept, cancel / reject, amend all or any part of the quotation.

**Annexure “A”**

<b>S.NO</b>	<b>Jobs</b>	<b>Rates to Quoted (PKR)</b>
1.	Master Service per AC	
2.	Normal service per AC	
3.	Diagnostic charges (Please confirm if diagnostic charges are adjustable in below mentioned charges)	
4.	Labor charges for filling of Gas	
5.	Charges for gas per kg	
6.	Labor charges for replacement of Capacitor.	
7.	Cost of capacitor all type Fuji	
8.	Labor charges for replacement of Circuit	
9.	Cost of circuit (circuit repairing)	
10.	Recondition compressor	
11.	Labor charges for replacement of Compressor inclusive of old Compressor	
12.	Installation of AC charges	
13.	Dismantle of AC charges	
14.	Copper pipe for 2 ton AC per fit	
15.	Copper pipe for 1.5 ton AC per fit	
16.	U-band	
17.	Valve charges for 2 ton AC	
18.	Valve charges for 1.5 and 1 ton AC	
19.	Compressor Cable	