

**SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN**

**CORRIGENDUM**

Reference to SECP Invitation to bid (T#02/IT&JI/F/11/2022) published in newspapers (92 News and The Nation) on March 06, 2022 for

**Disposal of Surplus IT Assets and Junk Items**

**It is informed that the last date for submission/opening of bids for the above-mentioned requirement has been extended from March 21, 2022 to March 31, 2022.**

The sealed bids must reach to the concerned officer(s) either at head office in Islamabad or any regional offices of the Commission (i.e. through courier or by hand) by 1500Hrs, **March 31, 2022** and will be opened on the same day at 1530Hrs. Addresses detail of Head Office and CROs is given in tender documents. For any clarification and further details please contact the following focal person:

**Joint Director (Administration)**  
**4th Floor, NIC Building, 63 Jinnah Avenue, Islamabad**  
**+92-51-9195190/ Ext: 5190**

## Advertisement(s) Published on March 06, 2022



### SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

T#02/IT&JI/F/11/2022

#### **INVITATION TO BID**

#### **Disposal of Surplus IT Assets and Junk Items**

The Securities and Exchange Commission of Pakistan invites interested parties to submit their best offers by sealed bids for the disposal of miscellaneous IT and fixed items as per following details: -

| Sr. No | Items                             | Qty         |
|--------|-----------------------------------|-------------|
| 1      | Desktop                           | 136         |
| 2      | Laptop                            | 16          |
| 3      | Scanner                           | 4           |
| 4      | UPS                               | 8           |
| 5      | Wireless Access Point             | 16          |
| 6      | Router                            | 7           |
| 7      | Miscellaneous IT items            | 87          |
| 8      | Other items (furniture & fixture) | Misc. Items |

To view the condition of assets held for disposal, interested parties may visit Commission's Head office in Islamabad and Company Registration Offices (CROs) located in other cities, during 1000Hrs to 1600Hrs of working days only. The "Invitation to bids" documents with detailed terms & conditions may be obtained by visiting the SECP website: [www.secp.gov.pk/procurement](http://www.secp.gov.pk/procurement). The assets are offered for disposal on "AS IS WHERE IS" basis.

The sealed bids must reach to the concerned officer(s) either at head office in Islamabad or any regional offices of the Commission (i.e. through courier or by hand) by 1500Hrs, **March 21, 2022** and will be opened on the same day at 1530Hrs. Addresses detail of Head Office and CROs is given in tender documents. For any clarification and further details please contact the following focal person:

**Joint Director (Administration)**  
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## **TERMS AND CONDITIONS FOR BIDS AND BIDDERS**

1. “Invitation to Bids” Identification Number **T#02/IT&JI/F/11/2022**.
2. Bids are invited for “**Disposal of Surplus IT Assets and Junk Items**”.
3. The Asset Disposing Agency is “The Securities and Exchange Commission of Pakistan”.
4. Bid/offer should be valid for 90 days.
5. The amount of the bid shall be in Pak Rupees.
6. Withdrawing of bid after opening shall not be allowed while the withdrawal of bids before opening may be allowed.
7. The Commission does not pledge to accept the highest bid and reserves the right of disposing of full or part assets offered and bidders shall buy the same at the rates quoted by them.
8. As surplus IT assets and junk items are available at different locations therefore successful bidder will be responsible to bear, the transportation cost (If any.)
9. The right to accept or reject any offer without assigning any reason is hereby reserved. The decision of the Commission shall be final and binding on all matters relating to this tender.
10. Interested parties may visit to view the condition of assets for disposal at Commission’s head office and regional offices from 1000Hrs to 1600Hrs on any working day. (Monday – Friday).
11. The language of the bid shall be English or Urdu and alternative bids may not be considered.
12. Amendments or alterations/cutting etc., in the bids shall be attested in full by the person who has signed the bids.
13. The offers quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and shall disqualify the original offer.
14. It is a package deal (IT assets and other assets); therefore, rates shall be quoted strictly on lump sum basis for both categories mentioned in Annexure A to the bid documents.
15. Interested parties shall assume full responsibility for any taxes as may be required by the law.
16. The bidder will quote price **excluding** all applicable taxes and successful bidder will pay the tax along with offer price separately.

17. Bids shall not be submitted electronically. Telegraphic and conditional bids will also not be accepted. Further, unsealed bids/incomplete bids will not be entertained/received.

18. Bid shall be composed of a single envelope containing the information be on the prescribed format.

19. Envelope shall bear the following identification marks in bold and legible letters:

Bid for: **“Disposal of Surplus IT Assets and Junk Items”**

**Name of Interested Party:** \_\_\_\_\_

20. The due date for the submission of bids is

Date: **March 31, 2022**

Time: **1500 Hrs.**

21. The bid opening shall take place on:

Date: **March 31, 2022**

Time: **1530 Hrs.**

22. A statement **“Do Not Open Before 1530Hrs on March 31, 2022”**, shall be clearly mentioned on the top of the sealed bid.

23. Bids received after the due date and time will not be entertained.

24. Successful bidder will have to deposit the quoted amount/offer in shape of either pay order or demand draft, in favor of Securities and Exchange Commission of Pakistan within three working days of the date of firm written offer by the Commission; plus, taxes as applicable under Section 236A of Income Tax Ordinance 2001, otherwise, Commission will have the right to declare the next highest bidder as successful bidder. (Cross cheques will not be accepted)

25. On receipt of full payment from successful bidder, successful bidder will be required to transport the bought assets (on his/her own) within 07 working days from all locations mentioned, otherwise, Commission will not take any responsibility of the sold assets. Transportation charges shall be borne by the bidder.

26. The Commission reserves the right to accept or reject any or all offers without assigning any reason.

27. It is of utmost importance that bids shall be submitted very carefully and in accordance with the instructions set forth above, failing which the offer will be ignored.

28. Disposal of Assets and Junk Items are available at various location therefore, bidders may visit following locations to view the condition physically. Contact Person details are as follows:

**1. Head Office:**

Mr. Ishtiaq Hussain

+92-51-8890144

Securities and Exchange Commission of Pakistan,

Archive center, Plot number 38 street 11 sector I-9/2 near Hassan steel mill Islamabad

**2. CRO Karachi:**

Mr. Sajjad Ahmed,

+ 92-21-99002056

State Life Building-2, Company Registration Office, 4<sup>th</sup> Floor North Wing,

Wallace Road, Off: I. I. Chundrigar Road, Karachi

**3. CRO Lahore:**

Mr. Muhammad Ali Tahir,

+92-42-9904029

Company Registration Office, Associate House, 3<sup>rd</sup> & 4th Floor, 7-Egerton Road, Lahore

**4. CRO Peshawar:**

Mr. Muhammad Naushad,

+92-91-9213178, +92-91-5287309

Company Registration Office, State Life Building, 1<sup>st</sup> Floor The Mall, Peshawar Cantt.

PESHAWAR.

**5. CRO Multan:**

Mr. Iqbal Ghous,

+92-61-9200920, +92-61-9200530

Company Registration Office, 63-A, 2nd Floor, Nawa-i-Waqt Building, Abdali Road,

MULTAN

**6. CRO Quetta:**

Mr. Abdul Rehman Khan Tareen

+92-81-2844136

Company Registration Office, Ground Floor, Aiwan-e-Mashriq Building, Opposite FC

Headquarter, Shara-e-Hali, Quetta Baluchistan 87300

**7. CRO, Faisalabad**

Mr. Ghulam Mustafa

+92-41-9230264

Company Registration Office, 2<sup>nd</sup> Floor, FCCI Building, East Canal Road, Faisalabad.

**8. CRO, Sukkur**

Mr. Ahmed Ali Mahar

+92-71-5630517

First Floor, House No. 4, Block A, Sindhi Muslim Cooperative Housing Society, Airport Road, Sukkur

Bids shall only be submitted If all of the above requirements, Terms & Conditions are acceptable to the bidder.

**SUMMARY OF ALL ITEMS IS GIVEN BELOW AS ANNEX B & C.**

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**“Annexure-A”**

**Bid Submission form**

1. Bid for Asset (Ref #): \_\_\_\_\_
2. Name of Interested Party: \_\_\_\_\_
3. CNIC# \_\_\_\_\_
4. NTN# \_\_\_\_\_
5. Total Offered Price: \_\_\_\_\_
6. Contact Number: \_\_\_\_\_
7. Postal Address: \_\_\_\_\_
8. Email Address: \_\_\_\_\_

**Bid Price w.r.t assets for which bid is submitted for IT Items:**

| Sr. # | Name of Assets   | Offered Price (PKR) |
|-------|--|---------------------|
| 1     | IT Assets (Desktop, Laptop, Scanner, Multimedia Acer, UPS, Wireless Access Point, Switches, Router, VC Device, DVD Player and other mis. Network items). |                     |
|       | <b>Total Offered Price:</b>  |                     |

**Bid Price w.r.t assets for which bid is submitted for Office Equipment and Wooden Items:**

| Sr. # | Name of Assets  | Offered Price (PKR) |
|-------|---|---------------------|
| 1     | Other assets (office equipment, furniture, AC, Geyser, Fax Machine, Micro Wave misc. junk items). |                     |
|       | <b>Total Offered Price:</b>   |                     |

***Total Quoted Price for IT assets and Other Assets (PKR) excluding tax:***

\_\_\_\_\_

*Declaration: I certify that, to the best of my knowledge and belief, all of the information on and attached to this form is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable with fine or imprisonment according to laws of Pakistan. I understand that any information I voluntarily provide on or attached to this bid may be investigated.*

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Company Seal:**



**Annex B****LIST OF DISPOSABLE IT ASSETS**

| S.No                                | TYPE                                    | Total Quantity | LOCATION    |           |           |
|-------------------------------------|---|----------------|-------------|-----------|-----------|
|                                     |   |                | Head Office | Karachi   | Lahore    |
| 1                                   | AIO - HP Compaq 4300                    | 136            | 80          | 37        | 19        |
| 2                                   | Laptop - HP Pro book 440 G3             | 11             | 11          |           |           |
| 3                                   | Laptop - Dell Latitude E3450            | 4              | 4           |           |           |
| 4                                   | Laptop - HP Pro book 4440s              | 1              | 1           |           |           |
| 5                                   | Scanner - Kodak 1320                    | 2              | 2           |           |           |
| 6                                   | Scanner - HP Scanjet 5590 Flatbed       | 2              | 2           |           |           |
| 7                                   | UPS - APC                               | 8              | 3           | 3         | 2         |
| 8                                   | Wireless Access Point - DAP 2360        | 11             |             | 2         | 9         |
| 9                                   | Wireless Access Point, D-Link 2100 AP   | 3              | 3           |           |           |
| 10                                  | Wireless Access Point , D-Link DAP-2360 | 2              | 2           |           |           |
| 11                                  | Router - Cisco 2800                     | 1              |             |           | 1         |
| 12                                  | Router - Cisco 1720                     | 4              | 4           |           |           |
| 13                                  | Router - Linksys E4200                  | 1              | 1           |           |           |
| 14                                  | Router - Cisco 828                      | 1              | 1           |           |           |
| 15                                  | Miscellaneous network items             | 87             | 84          | 2         | 1         |
| <b>EQUIPMENT TO BE DISPOSED OFF</b> |   | <b>274</b>     | <b>198</b>  | <b>44</b> | <b>32</b> |

**Annex C****LIST OF DISPOSABLE ASSETS AT SECP HEAD OFFICE AND CROs**

| S# | Items Description  | HEAD OFFICE | CRO ISLAMABAD | CRO LAHORE | CRO FAISALABAD | CRO KARACHI | CRO MULTAN | CRO SUKKUR | CRO QUETTA | CRO PESHAWAR |
|----|--|-------------|---------------|------------|----------------|-------------|------------|------------|------------|--------------|
| 1  | Air Conditioner  |             | 6             | 1          | 1              | 15          |            |            |            |              |
| 2  | AC outdoor   | 1           |               |            |                |             |            |            |            |              |
| 3  | Cabinet / Almirah  |             | 4             |            |                |             |            |            |            |              |
| 4  | Carpet pieces  |             |               |            |                |             |            |            |            | 2            |
| 5  | Chair (revolving, visitor) + Wooden Chairs                                       | 21          | 12            | 11         | 8              | 11          |            |            | 3          | 4            |
| 6  | Rack (side rack, iron rack)  | 4           |               |            |                |             |            |            |            |              |
| 7  | Fan (Pedestal, Bracket)  | 9           |               |            |                |             |            |            | 1          | 2            |
| 8  | Fax Machine  |             |               |            |                | 4           |            |            |            |              |
| 9  | Microwave  | 5           |               |            |                |             |            |            |            |              |
| 10 | Generator  |             |               |            |                |             |            |            | 1          |              |
| 11 | Gym Equipment  |             |               |            |                |             |            |            |            |              |
| 12 | Projector  | 1           |               |            |                |             |            |            |            |              |
| 13 | Scanner  | 2           |               |            |                |             |            |            |            |              |
| 14 | Paper Shredder   | 6           |               |            |                |             |            |            |            |              |
| 15 | Photostat machine / Photocopier and accessories like drum, roller, imaging units |             | 1             |            |                | 1           |            |            | 1          | 1            |
| 16 | Sofa   |             |               |            |                | 7           |            |            |            | 2            |
| 17 | TV (LED etc.)  | 1           |               | 1          |                |             |            |            |            |              |
| 18 | Table (including table set and office tables).                                   |             |               |            |                | 8           |            |            |            |              |
| 19 | Water Dispenser  |             |               |            |                | 1           |            | 1          |            | 1            |

|    |   |    |   |   |  |   |   |   |   |    |
|----|---|----|---|---|--|---|---|---|---|----|
| 20 | Water cooler dispenser  | 10 |   |   |  |   |   |   |   |    |
| 21 | Fridge  |    | 1 |   |  | 1 |   |   |   |    |
| 22 | Microfilming  |    |   |   |  |   |   |   | 1 |    |
| 23 | Geyser  |    |   | 1 |  |   |   |   |   |    |
| 24 | Electromagnetic locks, door access system   |    |   | 8 |  |   |   |   |   |    |
| 25 | Electronic Time Recorder Amano Stamping Machine, CS, HQ   | 1  |   |   |  |   |   |   |   |    |
| 26 | Printer   |    |   |   |  |   | 1 |   |   |    |
| 27 | UPS   | 1  |   |   |  |   |   |   |   |    |
| 28 | Chinning Bar, Dipping Bar, Hanging Leg Raise  | 1  |   |   |  |   |   |   |   |    |
| 29 | NEC Pabx 10+58 System   |    |   | 1 |  |   |   |   |   |    |
| 30 | Pabx Card for CRO Lahore  |    |   | 1 |  |   |   |   |   |    |
| 31 | Steno set   |    |   | 1 |  |   |   |   |   |    |
| 32 | CCTV Cameras  |    |   | 4 |  |   |   |   |   |    |
| 33 | File Movement Trolley   |    |   | 1 |  |   |   |   |   |    |
| 34 | Fax Machines  |    |   | 1 |  |   |   |   |   |    |
| 35 | IP IR Camera VNBHD136IR, H.264 Dual Stream VNVR25-25 CHANNEL NVR, Mass Storage 1  |    |   | 1 |  |   |   |   |   |    |
| 36 | Misc. office equipment (lights, wooden chair broken legs, water cooler, window blinds, IT cables electric ceiling lights, OLD BLINDS, OLD BATTERIES, TUBE RODS, TUBE HOLDERS, |    | 1 | 2 |  |   |   | 3 |   | 49 |

|             |  |     |    |    |   |     |   |   |   |    |
|-------------|--|-----|----|----|---|-----|---|---|---|----|
|             | Faulty Standees, DRC<br>Broken Tiles).   |     |    |    |   |     |   |   |   |    |
| 37          | Misc. items (broken steel<br>scrape, Archive wooden<br>pallets, torn off archive<br>boxes) | lot |    |    |   | lot |   |   |   |    |
| Grand Total |  | 63  | 25 | 34 | 9 | 48  | 1 | 4 | 7 | 61 |