

Construction of SECP Head Office Building

Pre-Proposal Meeting
08-Sep-2023

Presented By: Engr. Anwar Ghani



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Agenda of Meeting

1. Presentation (Project Summary, Qualification, Eligibility Criteria)
2. Discussion/ Queries
3. Written Queries to be submitted by 11-Sep-2023
4. Addendum to be issued via website/email on 12-Sep-2023
5. Submission & Opening on 21-Sep-2023
6. Conceptual Design Presentation 25/26 Sep 2023



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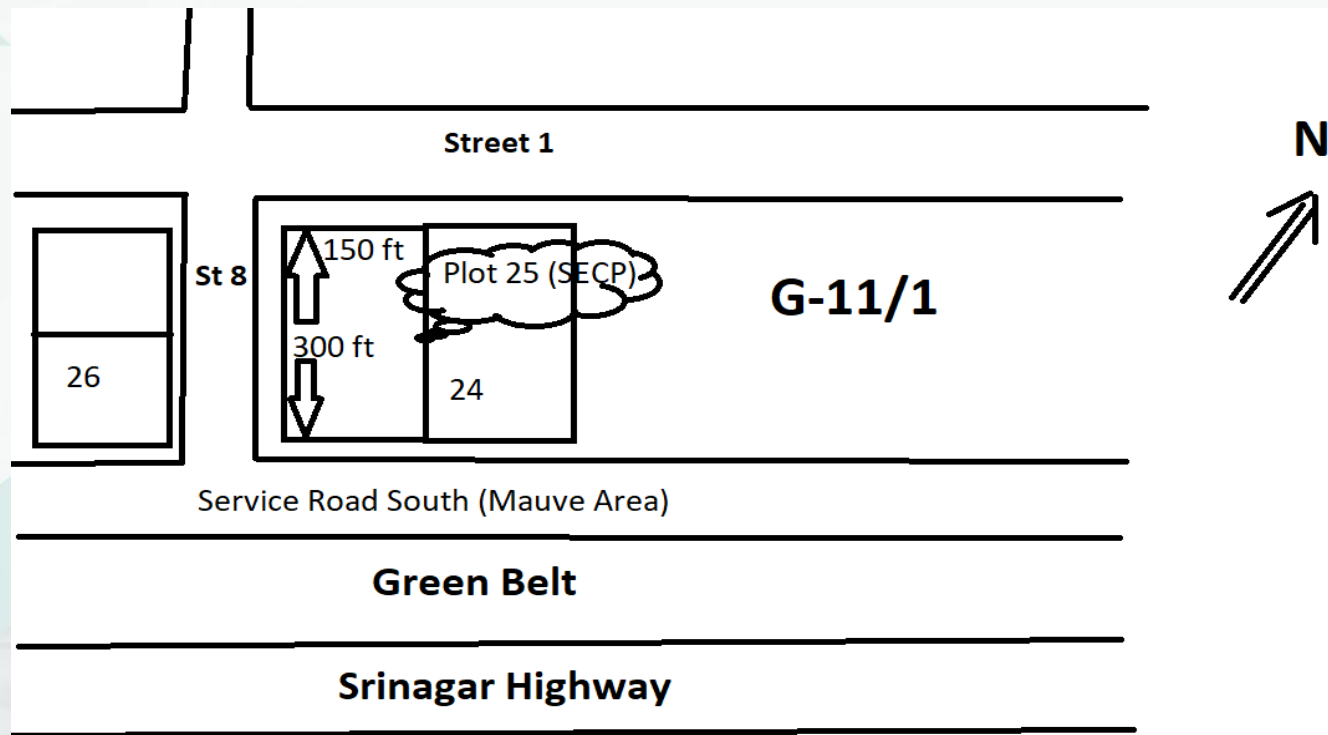
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Specific Data Summary

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- ▶ Plot Size 150'x 300'
- ▶ Plot Address Plot 25, G-11/1, Mauve Area, Islamabad
- ▶ Location Coordinates 33.660656,72.998758
- ▶ Layout Map

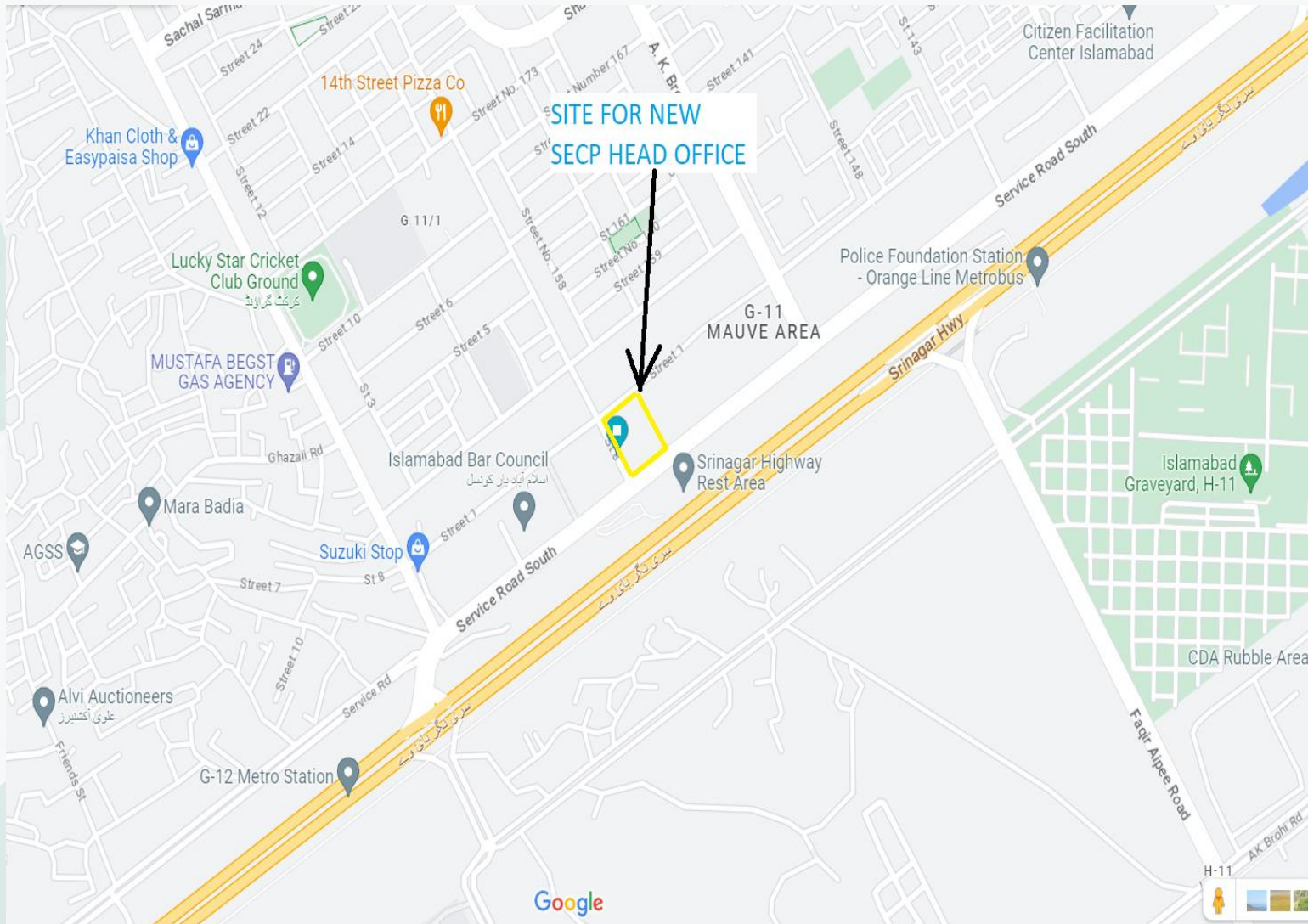


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Location Map

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Tentative Users Requirement

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- ▶ Office of Chairman and Commissioners.
- ▶ Offices for all Divisions of Commission.
- ▶ **Companies Registration Office, Islamabad.**
- ▶ **Business Centre**
- ▶ Meeting rooms and visitor rooms on specific floors.
- ▶ Large conference rooms and training room.
- ▶ Archive Room.
- ▶ Data Centre.
- ▶ Auditorium facility (400-500 persons) to organize seminars, international conferences/events.
- ▶ Cafeteria, Dining Facility.
- ▶ Mosque.
- ▶ Gym and Sports facilities.
- ▶ Daycare.
- ▶ Bank Space or ATM
- ▶ Control Room (BMS, Facility Management Room)
- ▶ Drivers Room
- ▶ Any other facility as required to the Employer.



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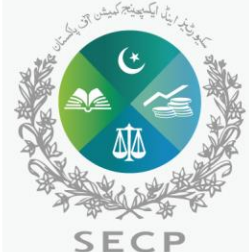
Employees Strength

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SECP Head Office & CRO Islamabad

| S.No. | Position | Numbers |
|-------|--|------------|
| 1 | Chairman | 1 |
| 2 | Commissioners | 6 |
| 3 | Advisors/Consultants | 5 |
| 3 | Executive Directors | 13 |
| 4 | Directors | 38 |
| 5 | Additional Directors | 40 |
| 6 | Joint Directors | 41 |
| 7 | Additional Joint Directors | 65 |
| 8 | Deputy Directors | 68 |
| 9 | Assistant Directors | 96 |
| 10 | Management Executives | 43 |
| 11 | Graduate Trainees | 48 |
| 12 | ICAP/ACCA Trainees | 30 |
| 13 | Interns | 36 |
| 14 | Project Teams (like LEAP etc) | 10 |
| 15 | OTC Staff (excluding OA & Drivers) | 75 |
| 16 | Outsource (excluding OA & Drivers) | 86 |
| | Total | 702 |
| | | |
| | Space Arrangements for Facilities Management Team; | |
| | Office Attendants & Drivers | 56 |
| | Security Supervisor/CCTV | 6 |
| | Plant Maintenance | 20 |
| | Janitorial | 30 |
| | Grand Total | 814 |



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Eligibility Criteria

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- ▶ Registered with Pakistan Engineering Council (PEC).
- ▶ Proposed Architect & Structural Designer of the Consultant/Associate must have valid license of Capital Development Authority (CDA).
- ▶ Bid security (refundable) amounting to Rs.1,000,000 (Rupees One Million) in shape of either pay order, demand draft in favor of Securities and Exchange Commission of Pakistan.
(Part of Technical Proposal)
- ▶ Consultant/Firm should be on Active Taxpayers List (Income and Sales Tax) of FBR or respective board. Bids of all those bidders who are In-Active on ATL on the date of bid opening shall be rejected.
- ▶ Give declaration of Ultimate Beneficial Owners Information as per PPRA.
- ▶ Give Affidavit/undertaking regarding non-blacklisting and litigation etc.

Evaluation Criteria- Overall (QCBS 70/30)

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EVALUATION CRITERIA (Total 100 Marks) (For Technical Qualification 70 Marks is required)

| | | |
|----------|---|-----------------|
| A | QUALIFICATION OF STAFF | 25 Marks |
| B | CONCEPTUAL DESIGN, UNDERSTANDING, APPROACH & METHODOLOGY | 35 Marks |
| | a) Conceptual Design, Proposal Presentation and Innovativeness | 20 Marks |
| | b) Understanding of Project Area & Local Bye-Laws | 10 Marks |
| | c) Approach & Methodology | 05 Marks |
| C | EXPERIENCE & PAST PERFORMANCE OF THE FIRM | 40 Marks |
| | 1. General Experience of the Firm | 10 Marks |
| | Building Projects Completed timely (in last 10 Years) with a project cost of over Rs. 1,000 Million or above (5 timely completed Projects will be evaluated). | |
| | 2. Specific Experience of the Consultant relevant to the assignment | 30 Marks |
| | Specific relevant projects Completed (in last 10 Years) with a cost of Consultancy Services provided over Rs.1,000 Million or above with minimum 6 Story Building of similar nature & Complexity (5 completed Projects will be evaluated) | |



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A. Qualification of Staff

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| Criteria for Evaluation of Personnel (25 Marks) | | |
|--|---------------------------------------|-----------------------------------|
| Description | %age | %age |
| a. General Qualification | Where Basic requirement is Graduation | Where Basic requirement is Master |
| Bachelor Degree | 15 | |
| Master Degree | 5 | 15 |
| Ph.D | | 5 |
| Subtotal (a) | 20 | 20 |
| b. Adequacy for Assignment/Experience | | |
| Overall Experience | 25 | |
| Experience in similar projects | 35 | |
| Permanent Status (at least one year association with current employer) | 20 | |
| Subtotal (b) | 80 | |
| Total (a) + (b) | 100 | |

A. Qualification of Staff

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| A. | Qualification of Staff | | | | 25 Marks |
|----|--------------------------|-----------|-------|----------|------------|
| S# | Description | Weightage | Marks | Academic | Experience |
| 1 | Architect (Design Phase) | 20% | 5.00 | 20% | 80% |
| 2 | Resident Engineer | 20% | 5.00 | | |
| 3 | Site Engineer (Civil) | 15% | 3.75 | | |
| 4 | Electrical Engineer | 15% | 3.75 | | |
| 5 | MEP Engineer | 15% | 3.75 | | |
| 6 | Quantity Surveyor | 15% | 3.75 | | |

| Designation | Marking Criteria |
|---------------------|---|
| Architect | Number of years Experience (15Y or more=100%,>12Y<15Y=70%,>10Y<12Y=50%) |
| Resident Engineer | Number of years Experience (15Y or more=100%,>12Y<15Y=70%,>10Y<12Y=50%) |
| Site Engineer | Number of years Experience (10Y or more=100%,>8Y<10Y=70%,8Y=50%) |
| Electrical Engineer | Number of years Experience (10Y or more=100%,>8Y<10Y=70%,8Y=50%) |
| MEP Engineer | Number of years Experience (10Y or more=100%,>8Y<10Y=70%,8Y=50%) |
| Quantity Surveyor | Number of years Experience (10Y or more=100%,>8Y<10Y=70%,8Y=50%) |



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CONCEPTUAL DESIGN, UNDERSTANDING, APPROACH & METHODOLOGY (35 Marks)

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| Sr. No. | Subject | Marks Assigned | Marks Awarded |
|---------|--|----------------|---------------|
| 1 | Conceptual Design, Presentation, Innovation | 20 | |
| | i. Efficient Utilization of space according to User's Requirement | 8 | |
| | ii. Concept Design 3D | | |
| | - Front Elevation | 5 | |
| | - Modern / Professional Appearance | 3 | |
| | - Energy Efficiency | 2 | |
| | - Addressing Design Constraints/Site Limitations | 2 | |
| 2 | Understanding of Project Area & Local Bylaws | 10 | |
| | i. Conformity of conceptual design with CDA bylaws. | 6 | |
| | ii. Understanding of CDA bylaws and maximum utilization of available land within bylaws. | 4 | |
| 3 | Approach & Methodology | 5 | |
| | (Coordinated Design, Integration with BIM, Project Life Cycle) | | |
| Total: | | 35 | |



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THANK YOU



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