

## Terms of Reference

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| <b>Position Title</b>              | <b>Joint Director (Insurance Division)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Number of positions</b>         | 02                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Nature of Employment</b>        | Contractual – 03 Years<br>The Commission may consider to regularize the position (after three years), subject to meeting the prescribed criteria.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Location</b>                    | Islamabad                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Duties and Responsibilities</b> | <ul style="list-style-type: none"> <li>• Co-lead the adoption and implementation of IFRS-17 standards across the insurance industry.</li> <li>• Aid in the implementation of the Risk-Based Capital (RBC) regime in the insurance sector and holding of necessary Collaboration with stakeholders to align existing solvency requirements with the proposed RBC requirements</li> <li>• Manage the process of regulatory approvals in a streamlined manner, ensuring timeliness and accuracy.</li> <li>• Lead research initiatives on market developments, financial trends, and regulatory changes affecting the insurance industry</li> <li>• Contribute to the formulation and revision of insurance policies, guidelines, and regulatory frameworks to address emerging risks and industry developments.</li> <li>• Coordinate / Facilitate in coordination with individual insurance companies and the Insurance Association of Pakistan on emerging issues.</li> <li>• Collaborate with internal teams and external experts to address regulatory challenges and implement best practices.</li> <li>• Undertaking of diagnostic studies/industry information to capture the existing state of affairs on the subject of insurance in the country</li> <li>• Collaborate with other divisions and external stakeholders to deliberate regulatory challenges and policy initiatives, and its impact.</li> <li>• Extending guidance to colleagues/team members on various work-related assignments</li> </ul> |
| <b>Qualification</b>               | Chartered Accountant                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Experience</b>                  | <ul style="list-style-type: none"> <li>• Minimum 10 years of post-qualification experience, which must include a minimum of 4 years with big four audit firm and at least 3 years with a financial sector regulator.</li> <li>• In-depth understanding of insurance laws alongside knowledge of financial reporting standards for insurance (IFRS-17) and the current solvency and risk-based capital regime. <i>(CA Articleship will be considered as part of the requisite experience)</i></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Age</b>                         | The maximum age should not exceed 45 years on the last date of submission of the application.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Functional/Technical Skills</b> | <ul style="list-style-type: none"> <li>• Thorough understanding of different types of insurance products (e.g., life, health, property, casualty), the reinsurance market and ongoing developments in the insurance sector</li> <li>• Solid understanding of financial reporting standards applicable to insurers, along with the taxation framework governing the insurance industry</li> <li>• Skilled in the preparation of comprehensive reports, policy briefs, and presentations for internal and external stakeholders</li> <li>• Capable of analyzing economic indicators and industry-specific trends such as GDP growth, demographic changes, and technological disruptions to evaluate their impact on insurance market dynamics.</li> <li>• Competent in assessing innovative insurance offerings and emerging market trends, including insurtech solutions, parametric products, and on-demand insurance models.</li> <li>• Ability to interpret market data, such as premium volumes, claims data, and market penetration rates, to assess market health and opportunities.</li> <li>• Thorough knowledge of local corporate laws, including insurance laws</li> </ul>                                                                                                                                                                                                                                                                                                                             |
| <b>Soft Skills</b>                 | <ul style="list-style-type: none"> <li>• Ability to clearly present findings and regulatory updates, and interact with industry stakeholders to address concerns and maintain regulatory transparency.</li> <li>• Represent SECP in conferences, panel discussions, and meetings with industry participants to discuss research findings and regulatory initiatives.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |