TERMS OF REFERENCE

Position	**ADDITIONAL JOINT DIRECTOR - PRIMARY MARKET APPROVALS AND DEVELOPMENT DEPARTMENT (SMD)**
Number of positions	01
Nature of Employment	Regular
Location	Head Office (Islamabad)
Duties and Responsibilities	(i) Lead efforts to review and amend existing laws, policies and procedures being administered by the SECP in relation to further issues of capital, takeover laws, buy-back of shares, and real estate investment trusts. (ii) Contribute towards the development of new regulations and policy frameworks for promoting investor protection, transparency, and capital market development. (iii) Provide technical input and policy recommendations for regulatory reforms in line with international best practices, customized to local market conditions. (iv) Ensure timely processing of primary market and further issue of share transactions for requisite approvals from the SECP. (v) Maintain active liaison with stakeholders, including listed companies, capital market intermediaries, legal advisors, financial institutions, etc., to lead public consultation efforts prior to the introduction of regulatory reforms. (vi) Handle primary market-related regulatory sandbox applications through evaluation of applications, maintaining active coordination and guidance throughout the incubation and testing phase.
Qualification	Chartered Accountant (CA)
Experience	Minimum 08 years of post-qualification professional experience in the financial/ corporate sector, audit firm, and preferably experience in a regulatory body or related organization. Note: Articleship will be considered as part of the requisite experience.
Age	The maximum age should not exceed 45 years on the last date of submission of the application.
Functional/Technical Skills	• Should possess sufficient knowledge in policy making, development, and implementation of capital reform agendas and new product development. • Ability to evaluate and process complex corporate finance transactions. • Excellent oral and written communication. • Leadership and teamwork capabilities. • Strong analytical, drafting, and stakeholder management skills. • Proficiency in the use of MS Office programs.
Soft Skills	• Strong communication and interpersonal skills • Decision-making and analytical problem-solving • Adaptability and planning