



SECURITIES AND EXCHANGE COMMISSION OF PAKISTAN

Tender No. **T# 01 (DISPOSAL)/2025-26**

INVITATION TO BID **Disposal of Fixed and IT Assets**

The Securities and Exchange Commission of Pakistan invites interested and qualified parties to submit their best offers through sealed bids for the disposal of surplus fixed assets. A detailed list of assets can be viewed on our website: www.secp.gov.pk/procurement

Interested parties may inspect the assets **in different location as per attached list at the** Commission's offices during working hours from 10:00 AM to 4:00 PM (Monday to Friday).

The "Invitation to Bid" documents, including detailed terms and conditions, are available for download from the SECP website: www.secp.gov.pk/procurement. All assets are sold on an "AS IS, WHERE IS" basis.

Sealed bids, accompanied by 10% earnest money of the bid amount in the form of a pay order or bank draft made out to SECP, must be submitted to the concerned officer at the SECP head office in Islamabad either by courier or by hand no later than 11:00 AM on October 07, 2025. Bids will be opened on the same day at SECP head office, Islamabad at 11:30 AM.

For further details or clarification, please contact the focal persons listed below:

Mr. Haris Jahangir,
Assistant Director-Admin
NICL Building 63 Jinnah Avenue, Islamabad
Tel: 051-9195594

TERMS AND CONDITIONS FOR BIDS AND BIDDERS

1. “Invitation to Bids” Identification Number **T# 01(DISPOSAL)/2025-26**
2. Bids are invited for “Disposal of Surplus Fixed Assets”.
3. The Asset Disposing Agency is “The Securities and Exchange Commission of Pakistan”.
4. Bid/offer should be valid for 90 days.
5. The amount of the bid and earnest money shall be in Pak Rupees.
6. Each Bid should be accompanied by earnest money (refundable) for an amount equal to 10% of quoted price in either a pay order or a demand draft valid for not less than 03 months in favor of Pakistan's Securities and Exchange Commission. Bids not accompanied by Earnest Money or with less than the prescribed amount of Earnest Money shall not be entertained. (Cross cheques are not acceptable). The bidder will quote the price EXCLUDING all applicable taxes and the successful bidder will pay the tax along with the offer price separately within 3 days of bid acceptance date.
7. If the bid (s) is withdrawn after opening and before the completion of the auctioning process i.e. identification of successful bidders, then Earnest Money submitted with such bid (s) will be forfeited in favor of the SECP, Islamabad.
8. After the opening of the bids, earnest money of offers may be returned to the bidders immediately other than 1st & 2nd highest bidder.
9. The Commission does not pledge to accept the highest bid and reserves the right of disposing of full or partial assets offered and bidders shall buy the partial items at the rates quoted by them.
10. The successful bidder will be responsible for collecting the items from the respective locations at his transport and making any other arrangements.
11. The Commission reserves the right to accept or reject any offer without providing any reason. The Commission has the right to dispose of all items on a lump sum or partial basis. The Commission's decision will be final and binding on all matters related to the tender.
12. Interested parties may visit to look the condition of assets for disposal at Islamabad, Karachi, Lahore and Multan from 10am to 4pm on working day.
13. The language of the bid shall be English or Urdu and alternative bids may not be considered.
14. Amendments or alterations/cutting etc., in the bids shall be attested in full by the person who has signed the bids.
15. The offers quoted by the bidder shall not be adjustable. Changes or revisions in rates after the opening of the bids will not be entertained and shall disqualify the original offer.
16. Interested parties shall assume full responsibility for any taxes as may be required by the law.
17. Bids shall not be submitted electronically. Telegraphic and conditional bids will also not be accepted. Further, unsealed bids/incomplete bids will not be entertained/received.
18. Bid shall be composed of a single envelope containing the information in the prescribed format.
19. Envelope shall bear the following identification marks in bold and legible letters:

20. Bid for: “**Disposal of Fixed and IT Assets**”

Name of Interested Party: _____

21. The due date for the submission of bids is

Date: **October 07, 2025**

Time: **1100 Hrs.**

22. The bid opening shall take place on:

Date: **October 07, 2025**

Time: **1130 Hrs.**

23. A statement “**Do Not Open Before 1130 Hrs on October 07, 2025**,” shall be clearly mentioned on the top of the sealed bid.

24. Bids received after the due date and time will not be entertained.

25. The successful bidder will have to deposit the quoted price in the shape of either pay order or demand draft, in favor of the Securities and Exchange Commission of Pakistan Within three working days of the date of the firm written offer by the Commission; plus, taxes as applicable under Section 236A of Income Tax Ordinance 2001, otherwise, the Commission has the right to forfeit the earnest money and declare the next highest bidder as the successful bidder. (Cross cheques will not be accepted).

26. On receipt of full payment from the successful bidder, the successful bidder will be required to transport the bought assets (on his/her own) within 07 working days from all locations mentioned, otherwise, the Commission will not take any responsibility of the sold assets. The Commission reserves the right to accept or reject any or all offers without assigning any reason.

27. In case first bidder fails to deposit bid money in time his bid shall be rejected and items will be offered to the 2nd highest bidder.

28. It is of utmost importance that bids shall be submitted very carefully and in accordance with the instructions set forth above, failing which the offer will be ignored/rejected. The address of the different locations is following;

Sr.#	Location	Address
1	Islamabad	Mr. Adil Hafeez Plot No.37 St.11-I/9-2 Islamabad Phone # 051-8890144
2	Karachi	Mr. Noman Sarwar Kaka Dawood Center, Ground Floor, MT Khan Road, Civil Lines, Karachi. +92-21-99002116
3	Lahore	Mr. Muhammad Ali Tahir 3 rd floor, Associated House; 7-Edgerton Road, Lahore, Tel: PABX: 042-111-111-327
4	Multan	Mr. Kashif Islam 63-A, 2nd Floor, Nawa-i-Waqt Building, Abdali Road. Multan Phone #061-9200530

The format for submitting the Bid document is enclosed as Annex-A.

Annex-A

Bid Submission form

1. Bid for Asset (Ref #): _____
2. Name of Interested Party: _____
3. CNIC# _____
4. NTN# _____
5. Total Offered Price: _____
6. Contact Number: _____
7. Postal Address: _____
8. Email Address: _____

Bid Price w.r.t Surplus Fixed Assets:

Sr. #	Name of Assets	Offered Price (PKR)
1	Offered Price for all items	
	Total Offered price	

Total Quoted Price for fixed assets (PKR) excluding tax: _____

Declaration: I certify that, to the best of my knowledge and belief, all of the information on and attached to this form is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable with fine or imprisonment according to laws of Pakistan. I understand that any information I voluntarily provide on or attached to this bid may be investigated.

Name: _____

Signature and stamp: _____

Date: _____

List of Items:

S.No.	Asset Number	Asset/Item Name	Description (Make & Model)	Qty	Condition of asset	Location
1	117111	Printer	HP Laser Jet Multi-function 177 fw Prinners, IT STORE, IT	1	obsolete	Islamabad
2	117113	Printer	HP Laser Jet Multi-function, 10TH FLOOR, SMD	1	obsolete	Islamabad
3	117505	Printer	HP LaserJet M3015DN, IT STORE	1	obsolete	Islamabad
4	117513	Printer	HP LaserJet Enterprise M605 DN, IT STORE	1	obsolete	Islamabad
5	117516	Printer	HP LaserJet Enterprise M605 DN (Part No. E6B70A) CRO ISLAMABAD	1	obsolete	Islamabad
6	117517	Printer	HP LaserJet Enterprise M605 DN (Part No. E6B70A) 8TH FLOOR, IT	1	obsolete	Islamabad
7	117521	Printer	HP LaserJet Enterprise M605 DN (Part No. E6B70A) IT STORE	1	obsolete	Islamabad
8	202356	Printer	HP Laserjet Enterprise M608dn Printer (K0Q18A) CRO ISLAMABAD	1	obsolete	Islamabad
9	114953	Scanner	Fujitsu High End Scanner (Model # fi-6140) CRO ISLAMABAD	1	obsolete	Islamabad
10	114957	Scanner	Fujitsu High End Scanner (Model # fi-6140) CRO PESHAWAR	1	obsolete	Islamabad
11	114965	Scanner	HP Scanjet Enterprize 7500 document flatbed scanner, 8TH FLOOR, IT STORE	1	obsolete	Islamabad
12	116655	Scanner	HP Scanner G-4010 Flatbed, 8TH FLOOR, IT STORE	1	obsolete	Islamabad
13	117424	Scanner	HP Scanjet Enterprise Flow N9120 Flatbed Scanner L2683B	1	obsolete	Islamabad
14	122625	Scanner	HP Scanjet N9120 Document Flatbed Scanner Inv. Education,SERVICE DESK	1	obsolete	Islamabad
15	202334	Scanner	HP Scanjet Pro 4500 fn1, Network Scanners (L2749A) CS	1	obsolete	Islamabad
16	202337	Scanner	HP Scanjet Pro 4500 fn1, Network Scanners (L2749A) IT	1	obsolete	Islamabad
17	202338	Scanner	HP Scanjet Pro 4500 fn1, Network Scanners (L2749A) IT STORE	1	obsolete	Islamabad
18	112111	Side Drawer	Drawer Box	1	Beyond Repair	Islamabad

19	112433	Side Drawer	Drawer Box	1	Beyond Repair	Islamabad
20	112435	Side Drawer	Drawer Box	1	Beyond Repair	Islamabad
21	108868	Air Conditioner	Acson ceiling type AC 4.0 ton model no ACK -50A	1	Beyond Repair	Islamabad
22	108957	Air Conditioner	Sabro Split A.C 1.5 Ton, 10th Floor, Surv.SMD	1	Beyond Repair	Islamabad
23	108959	Air Conditioner	Sabro split A.C 1.5 Ton, 12th Floor, CS	1	Beyond Repair	Islamabad
24	108986	Air Conditioner	1.5 Ton Split A.C	1	Beyond Repair	Islamabad
25	108992	Air Conditioner	1.5 Ton Daikool Airconditioner	1	Beyond Repair	Islamabad
26	109000	Air Conditioner	1.5 Ton Daikool Airconditioner	1	Beyond Repair	Islamabad
27	217332	Fax Machine	FAX Machine Pantum M6600 NW Multi functional, AJD-I	1	Beyond Repair	Islamabad
28	109237	Geyser	Electric Geysor	1	Beyond Repair	Islamabad
29	190297	Geyser	Electric Geyser - Signature Model:SWH-1805-1392, ADMN HQ	1	Beyond Repair	Islamabad
30	117283	Multimedia Projector	Multimedia Projector - Panasonic PTVX410Z Lumnes 4200	1	Beyond Repair	Islamabad
31	108647	Refrigerator	Dawlance Refrigerator, 6th Floor, CCD	1	Beyond Repair	Islamabad
32	108653	Refrigerator	Dawlance Refrigerator, 3rd Floor, INSURANCE	1	Beyond Repair	Islamabad
33	108750	UPS Stabilizer	UPS 6 KVA NETCCA	1	obsolete	Islamabad
34	108756	UPS Stabilizer	UPS APC 3KVA	1	obsolete	Islamabad
35	116726	UPS Stabilizer	UPS-(5-KVA APC) 4TH FLOOR	1	obsolete	Islamabad
36	116727	UPS Stabilizer	UPS-(5-KVA APC) 5TH FLOOR, CSD	1	obsolete	Islamabad
37	116728	UPS Stabilizer	UPS-(5-KVA APC)	1	obsolete	Islamabad
38	116736	UPS Stabilizer	UPS-(3-KVA APC) 3RD FLOOR, LEGAL	1	obsolete	Islamabad
39	116737	UPS Stabilizer	UPS-(3-KVA APC)	1	obsolete	Islamabad
40	116740	UPS Stabilizer	UPS-(3-KVA APC)	1	obsolete	Islamabad
41	116746	UPS Stabilizer	UPS-(3-KVA APC)	1	obsolete	Multan

42	135287	UPS Stabilizer	UPS SINERCOM JAGUAR-M-102/2 KVS 1.6KW,LEGAL,ISB	1	obsolete	Islamabad
43	135288	UPS Stabilizer	UPS SINERCOM JAGUAR-M-102/2 KVS 1.6KW,AUDIT,ISB	1	obsolete	Islamabad
44	135290	UPS Stabilizer	UPS SINERCOM JAGUAR-M-102/2 KVS 1.6KW ,HR,ISB	1	obsolete	Islamabad
45	135291	UPS Stabilizer	UPS SINERCOM JAGUAR-M-102/2 KVS 1.6KW INV. EDU	1	obsolete	Islamabad
46	170291	Scanner	HP Scanjet Pro 4500 fN1 Flatbed-ADF Scanners,CRO LHE	1	obsolete	Lahore
47	117848	Fixture	trolley	1	Beyond Repair	Lahore
48	109096	Air Conditioner	8.3 Ton Acson Ac unit,	1	Beyond Repair	Lahore
49	119159	Refrigerator	Refrigerator	1	Beyond Repair	Lahore
50	119158	Water Cooler Dispenser	Water Cooler Dispenser	1	Beyond Repair	Lahore
51	115937	Motorcycle	Motorcycle	1	Beyond Repair	Lahore
52	111628	Cabinet & Rack	steel rack	1	Beyond Repair	Karachi
53	111629	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
54	111630	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
55	112566	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
56	112567	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
57	112568	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
58	112569	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
59	112570	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
60	112571	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
61	112572	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
62	112573	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
63	112574	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
64	112575	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi

65	112680	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
66	112681	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
67	112682	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
68	112683	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
69	112684	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
70	112685	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
71	112686	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
72	112687	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
73	112688	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
74	112689	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
75	112690	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
76	112694	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
77	112695	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
78	112696	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
79	112697	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
80	112699	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
81	112700	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
82	112701	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
83	112702	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
84	112703	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
85	112851	Cabinet & Rack	Side Rack	1	Beyond Repair	Karachi
86	112852	Cabinet & Rack	Side Rack	1	Beyond Repair	Karachi
87	112853	Cabinet & Rack	Side Rack	1	Beyond Repair	Karachi

88	112854	Cabinet & Rack	cabinet	1	Beyond Repair	Karachi
89	112855	Cabinet & Rack	cabinet	1	Beyond Repair	Karachi
90	112906	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
91	112907	Cabinet & Rack	Steel Rack	1	Beyond Repair	Karachi
92	116437	Cabinet & Rack	rack	1	Beyond Repair	Karachi
93	116438	Cabinet & Rack	rack	1	Beyond Repair	Karachi
94	116439	Cabinet & Rack	rack	1	Beyond Repair	Karachi
95	116440	Cabinet & Rack	rack	1	Beyond Repair	Karachi
96	116441	Cabinet & Rack	rack	1	Beyond Repair	Karachi
97	116442	Cabinet & Rack	rack	1	Beyond Repair	Karachi
98	116443	Cabinet & Rack	rack	1	Beyond Repair	Karachi
99	116444	Cabinet & Rack	rack	1	Beyond Repair	Karachi
100	108401	LED/TV	Sony LCD TV 40"	1	Beyond Repair	Karachi
101	108411	LED/TV	LCD TV	1	Beyond Repair	Karachi
102	116683	LED/TV	LED/LCD/ T.V 22" Screen-CCTV System	1	Beyond Repair	Karachi
103	116688	LED/TV	LED 48" Brand KLV-48R472B Sony Bravia	1	Beyond Repair	Karachi
104	116548	Photocopier	Photocopier Nashuatec MP3053SP, CS, SRO KHI	1	Beyond Repair	Karachi
105	116490	Photocopier	Photocopier Canon	1	obsolete	Islamabad
106	116550	Photocopier	Photocopier Nashuatec	1	obsolete	Islamabad
107	116129	wooden door	wooden door	1	broken	Islamabad
108	116130	wooden door	wooden door	1	broken	Islamabad
109	116131	wooden door	wooden door	1	broken	Islamabad
110	116132	wooden door	wooden door	1	broken	Islamabad

111	116133	wooden door	wooden door	1	broken	Islamabad
112	109263	Paper Shredder	Paper Shredder	1	obsolete	Islamabad
113	109133 to 109140, 109162, 113378, 115055 to 115068, 109223, 115041 to 115054, 109097	Junk items	Miscellaneous junk items (switches Qty:8, electrical items Qty: 4, chair, qty 1, cabinet qty 10, water dispencer, qty: 2, sofa qty: 4, grey cabinets Qty: 20,	Lumsupm	Broken	Karachi & Islamabad